

	STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES		POLICY AND PROCEDURE NUMBER 11.04.002	PAGE 1 of 1
	Policy and Procedure		EFFECTIVE DATE December 15, 1993	
SUBJECT Training of Operators and Mechanics		SUPERSEDES		DATED
TITLE State Equipment Fleet	CHAPTER Use, Care, & Maintenance	APPROVED BY <p style="text-align: center;">Signature on File</p>		

PURPOSE

To establish a policy of allowing only trained personnel to repair or operate state owned or leased equipment.

POLICY

It is the policy of the department that only properly trained and qualified persons shall service, repair, or operate state owned equipment.

All personnel must meet minimum training and certification requirements of State and Federal law, including (but not limited to), where appropriate, Commercial Driver's License (CDL), Boiler Repair Certification, Emissions Inspection and Maintenance (IM) Certification, etc.

It is further policy of the department that all mechanics should have proper and adequate training prior to undertaking complex mechanical repairs that normally require special training.

Additionally, no operator is authorized to operate any piece of state owned equipment for which he or she has not been properly trained and licensed as required, except when under the direct supervision of a properly trained operator for training purposes.

AUTHORITY

AS 42.42.010 (11)

IMPLEMENTATION RESPONSIBILITY

Director, Administrative Services; Statewide Equipment Fleet Manager; Regional/District M&O Managers and Superintendents; Regional/District SEF Managers and Superintendents.